



Saskatoon Friendship Inn

619 20th Street West

Saskatoon SK S7M 0X8

Phone: (306) 242-5122

Fax: (306) 242-1291

E-mail: [friendship.inn@shaw.ca](mailto:friendship.inn@shaw.ca)

## Youth Volunteer Application

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone (#1): \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone (#2): \_\_\_\_\_

Email: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

How did you hear about volunteering at the Friendship Inn? \_\_\_\_\_

Have you volunteered at the Friendship Inn before? \_\_\_\_\_

Why would you like to volunteer at the Friendship Inn? \_\_\_\_\_

Briefly describe your skills or education that apply to volunteering at the Friendship Inn:

\_\_\_\_\_  
\_\_\_\_\_

How often do you anticipate you will come in to volunteer?

- 1) Weekly
- 2) Monthly
- 3) Whenever my schedule allows
- 4) More than once/week

Emergency Contact:

Name: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Telephone: \_\_\_\_\_

Cell: \_\_\_\_\_

Your Signature: \_\_\_\_\_

*Drop off your completed application at the Friendship Inn.*



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### Letter of Confidentiality

I \_\_\_\_\_ understand that everything that happens at the Saskatoon Friendship Inn is confidential and that I am not to repeat names or specific situations that happen at the Inn to anyone outside of the workplace. I will always have the best interest of the Friendship Inn in mind.

I may, on occasion, tell a story about something that happened at the Inn, but no names are to be used outside of the Friendship Inn. Failure to comply with this agreement is reason for dismissal.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

### Removal of Goods from the Saskatoon Friendship Inn

No food or other goods are to be given away to staff, volunteers, or fine-option workers. Here are the details of the removal of goods policy of the Friendship Inn:

- All items donated to or purchased by the Saskatoon Friendship Inn are the property of the Inn.
- **Under no circumstance** are staff allowed **to take for their personal use or give to others, ANY property of the Inn.**
- All staff are responsible to ensure that no volunteers or fine-option personnel take items belonging to the Inn and any incidents of theft must be reported to the Executive Director immediately.
- Any items not required by the Inn will be donated to a suitable organization/families/individuals to be determined by the Executive Director.
- The Executive Director may, at her discretion, allow staff to take items not needed by the Inn.

*Surveillance cameras are located inside the Inn and are being monitored on a 24-hour basis. Any future incidents where staff members are caught taking or giving away any property of the Inn except as outlined above will be considered theft and will be grounds for immediate dismissal. Any volunteers or fine-option personnel caught stealing will be immediately banned from volunteering/working of their fine, and will not be allowed back in the Inn unless attending as a guest.*

**I have read and understand this policy.**

Signed \_\_\_\_\_

Dated \_\_\_\_\_